

OFFICE OF THE SUPERINTENDENT

SAHEED LAXAMAN NAYAK MEDICAL COLLEGE AND HOSPITAL, KORAPUT

Tel.No.06852 252121

E-mail- supdtslnmchkpt.od@gov.in
slnmchkpt22@gmail.com

No. 2970 /2025
To

Date. 29.04 .2025

The Deputy Director of Information and Public Relation (Advertisement),
Bhubaneswar, Odisha

Sub: Publication of Tender Call Notice.

Sir,

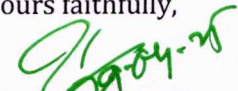
I am sending herewith a copy of the Tender Call Notice for its publication in one leading Odiya daily and one leading English daily newspaper for wide circulation at an early date.

The last date of receipt of tender paper is: 21.05.2025

The Tender paper will be sold after the date of publication: 30.04.2024

The E-mail ID of this office is supdtslnmchkpt.od@gov.in

Yours faithfully,



Superintendent
SLNMCH, KORAPUT

Memo No. 2971

Date. 29.04 .2025

Copy to the Dean & Principal, SLNMCH, Koraput for information and necessary action. He is requested to float Tender Call Notice in SLNMCH website: slnmch.nic.in

Copy to the E-Governance Officer, Koraput for information and necessary action. He is requested to float the tender call notice in Koraput District Web site- www.koraput.odisha.gov.in at an early date for wide circulation.


Superintendent
SLNMCH, KORAPUT

OFFICE OF THE SUPERINTENDENT

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Tel.No.06852 252121

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slnmchkpt22@gmail.com

No. 2972 /2025

Date. 29.04. 2025

TENDER CALL NOTICE

Sealed tenders are invited from registered suppliers/agencies for supply of Printed Forms, Stationeries and Computer Hardware and Consumables to SLN Medical College and Hospital, Koraput for a period of one year on an annual rate contract basis. Details regarding the items, terms and conditions and formats for submission of tender may be downloaded from the website: www.koraput.odisha.gov.in .The tenders should reach the office of the undersigned by 21.05.2025 till 5.00 PM. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.



**Superintendent
SLNMCH, KORAPUT**

TERMS AND CONDITIONS OF THE TENDER

- ✓ 1. Sealed tenders are invited from registered suppliers/agencies/ authorized dealers for supply of Printed Forms, Stationeries and Computer Hardware and Consumables to office of the Superintendent, SLN Medical College Hospital, Koraput **on or before dt. 21.05.2025 up to 5.00 P.M.** for a period of one year on annual rate contract basis. No tender documents can be accepted after the expiry of scheduled date and time for receipt of bids.
- ✓ 2. Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from the website www.koraput.odisha.gov.in . The tender cost paper of Rs.1,000/- (Rupees One Thousand only) by way of separate demand draft in favour of Superintendent, SLNMCH, Koraput should be enclosed along with the Technical Bid.
- ✓ 3. The tenderer/bidder should furnish the EMD (Refundable) in shape of NSC/KVP/FD/TDR of any Nationalized Bank or Post Office dully pledged in favour of "Superintendent, SLNMCH, Koraput".
 - i. For Printing Forms- Rs.15000/- (Rupees Fifteen Thousand only)
 - ii. For Stationeries- Rs.5000/- (Rupees Five Thousand only)
 - iii. For Computer Hardware & Consumables- Rs.5000/- (Rupees Five Thousand only)

However, the EMD of the non-responsive bidders will be returned after completion/finalisation of the tender to the bidder or authorised representative of them on submission of application by bidder or authorised representative. The EMD of the responsive successful bidders will be kept as performance security till validity of rate contract and will be returned after successful completion of rate contract. Tender received without EMD shall summarily be rejected.

- ✓ 4. EMD of successful tenderers will remain with the undersigned as performance security till expiry of valid period of the tender and the unsuccessful bidders can take back their EMD on submission of an application to the Superintendent, SLN MCH, Koraput seeking for so.
- ✓ 5. The tender/bid will have to be submitted in two parts i.e. technical bid (Cover-A) and price bid (Cover-B). The bidders should submit their technical and price bid separately in two envelopes clearly marked as technical bid & Price bid and those two envelopes should be put into another outer envelope superscripted as "Tender for supply of Printed Forms, Stationeries and Computer Hardware and Consumables on Annual Contract Basis to Superintendent, SLN Medical College and Hospital, Koraput vide advt. No-..... dt....."
6. The Sealed tenders submitted by the tenderers/bidders will be opened in the office of the Superintendent, SLNMCH, Koraput **on dt. 22.05.2025 at 12.30 P.M.** The tenderer/bidder or their authorized representatives are allowed to be present during the opening of the tenders, if they so like.
7. Each page of Bid document shall be duly numbered, signed by the bidder. Bid document without signature will be rejected.

8. The tender document shall be clearly written or typed without any correction and overwriting.
9. The sample of copies paper used for printing should be accompanied with the tender. The sealed tender should reach the office of the Superintendent, SLNMCH, Koraput through Registered Post/Speed Post/ Courier.
10. It may be noted that rates (in Indian currency) shall be quoted against the items mentioned below at tender format- Cover B (Price Bid) at **Annexure-1.A, 1.B, 1.C**. Rates should not be more than MRP. Bidders who qualify technically (as per submission of relevant valid documents as asked to be submitted in Technical Bid- Cover A- Part 1, fulfilling all the terms & condition of the tender document), their Price Bid (Cover B- Part 2) shall only be opened.
11. The bidder shall furnish the following documents in technical bid.
 - a) Performa for Technical Bid (**as per Annexure-II**)
 - b) Duly filled Tender document.
 - c) Demand Draft of Rs.1,000/- for Tender cost
 - d) EMD as per clause no.3
 - e) Copy of GST Registration Certificate
 - f) IT Return of last three financial year
 - g) Valid up-to-date GSTR-3B filling return copy.
 - h) Details of experience if any on supply of Printed Forms, Stationeries and Computer Hardware and Consumables to any Govt. office/PSU along with copies of purchase order.
 - i) Affidavit as mentioned in clause No-13 (**as per Annexure-IV**)
 - j) Annual Turnover statement (**as per Annexure-III**)
12. The tender will be valid for 1 year from the date of execution of agreement. It may be extended on review on mutual agreement with the same terms and conditions subject to satisfactory performance/ till finalization of the next tender.
13. The firm will have to submit an Affidavit (On original Rs.10 Stamp Paper) in the technical bid with the following clauses
 - i. Our organisation has not been blacklisted by any Government Organization
 - ii. Our organisation does not have any legal suit / criminal case pending against it for violation of VAT/ST/CST Act/GST or any other law.
 - iii. The Superintendent, SLN Medical College & Hospital, Koraput will have no liability regarding transportation, loading and unloading of material and all the material ordered for shall be delivered at the designated place in good condition. The defective or damaged material if any will be replaced by our Organization.
 - iv. Our organization agrees to abide by all terms & conditions of tender
 - v. Our organization will quote prices inclusive of all taxes.
14. In Price bid the rates for each article should be quoted excluding all the taxes. However, the rate of GST against each item should be mentioned so as to enable this office to deduct GST, TDS as per Govt. norms.
15. The rate so quoted should be on door delivery at SLNMCH, Koraput.

16. The tenderer/bidder should submit /furnish a certificate in the tender to the effect that price quoted by him are not more than the open market price rate.
17. The price so quoted should be final & shall not be subject to any escalation during the validity of the tender.
18. If the product after use found to be 'Not of satisfactory quality' such items will be declared as "Not of satisfactory quality" on the basis of report of concern user. Such product shall be freezed and the supplier has to replace the fresh stock as per purchase quantity and take back the freezed stock. Penalty: In the event of bidder fails to supply/reluctant/refusal to supply the items, Superintendent, Koraput reserve the right to impose penalty @ 5% of the order value and also forfeited the EMD/ security deposit.
19. Delivery Time: 30 days after receiving of purchase order
20. Place of delivery: Office store room of the O/o the Medical Superintendent, SLNMCH, Koraput
21. If any information or documents furnished by the tenderer/bidder found to be misleading/incorrect at any stage their tender will not be accepted.
22. Payment will be released subject to availability of fund/allotment and payment shall be made on receipt of the stock entry certificate on the body of bill/invoice from the store.
23. For any dispute, decision of superintendent, SLNMCH, Koraput shall be final
24. All legal disputes are subject to the jurisdiction of Koraput Civil Courts only.
25. The Superintendent, SLNMCH, Koraput reserves the right to accept or reject any or all the tenders without assigning any reason thereof.
26. In case of cancellation of tender, the bidder/ their authorised representative is required to collect the applied seal document from the office by submitting application.
27. If as a result of post payment audit any overpayment is detected in respect of supplied goods under this tender, it shall be recovered by the authority of the SLNMCH, Koraput


**Superintendent
SLNMCH, KORAPUT**

ANNEXURE-II**CHECK LIST**(The 2nd page of your bid document)

Sl. No	Details of the bidder		
1	Name of the Bidder		
2	Address with Phone No. & email ID		
3	Address with Phone No. & email ID		
4	Contact Person		
5	Mobile NO./ Landline No.		
6	Email ID		

Sl. No	Document details	Submitted (Yes/No)	If Yes Page No.	Remarks if any
1	Tender Processing Fees details: DD No: Date: Amount			
2	EMD Details: No: Date: Amount			
3	Annual Turnover statement: (Provide supporting documents like Profit & Loss Account, I.T Return Certificate)			
4	Proof of supply (expect those bidders who are at present supplying to SLN Medical College & Hospital)			
5	Copy of PAN card			
6	Cop of GST Registration Certificate			
7	Copy of I.T. return			
8	Copy of GSTR-3B			
9	Declaration as per Annexure- I			

N.B.:

- a. Bidder has to sign and seal each page with sequentially numbered (both bids).

ANNUAL TURNOVER STATEMENT

The Annual Turnover of M/s _____
_____ who is a manufacturing unit/wholesaler/ distributor for the last three
years are given below and certified that the statement is true and correct.

SL No	Financial Year	Turnover in Lakh (Rs.)
1	2021-22	
2	2022-23	
3	2023-24	

Date:

Place:

(Name in Capital)

Signature of Auditor/
Chartered Accountant

Registration No.

Seal

NB:

1. This certificate should be supported by figures in PL Account & Income tax return.

ANNEXURE-IV

DECLARATION FORM

I/ We _____ having My/our
_____ office at
_____ do declare that I/We have carefully read all the
terms & conditions of tender of the _____, Odisha for the supply of Printed
forms, register etc. The approved rate will remain valid for a period of one year from the date of
approval. I will abide with all the terms & conditions set forth in the tender paper Reference No.

I/We do hereby declare that:-

- i. Our organisation has not been blacklisted by any Government Organization
- ii. Our organisation does not have any legal suit / criminal case pending against it for violation of VAT/ST/CST Act/GST or any other law.
- iii. The Superintendent, SLN Medical College & Hospital, Koraput will have no liability regarding transportation, loading and unloading of material and all the material ordered for shall be delivered at the designated place in good condition. The defective or damaged material, if any, will be replaced by our Organization.
- iv. Our organization agrees to abide by all terms & conditions of tender
- v. Our organization will quote prices inclusive of all taxes.

I / We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and or Security Deposit and blacklist me/us for a period of 3 years if, any information furnished by us proved to be false at the time of inspection / verification and not complying with the Tender terms & conditions.

Signature of the bidder :

Date :

Name & Address of the firm: Affidavit before
Executive Magistrate / Notary Public

Sl. No.	Name of the Items	Specification	Annexure- I.A	
			Price per Unit (Excluding GST/Taxes)	Rate of Taxes (GST) %
1	OPD Register/ IPD register/ Other Register	Size -42 X 28 CM GSM of Inner Pages- GSM 70 Number of Pages-100 Sheets with page Numbering GSM of Cover of Register-cloth binding both side with 400 GSM Mat Board		
2	Forms - Single Side Printing (Black and White)	Size-A4 size Quality- 70 GSM Paper Quantity per pad- 100 pages Printing- Print on Single side of a paper		
3	Forms - Double Side Printing (Black and White)	Size-A4 size Quality- 70 GSM Paper Quantity per pad- 100 pages Printing- Print on both side of a paper		
4	Forms - Single Side Colour Printing	Size-A4 size Quality- 70 GSM Paper Quantity per pad- 100 pages Printing- Print on Single side of a paper		
5	Forms - Double Side Colour Printing	Size-A4 size Quality- 70 GSM Paper Quantity per pad- 100 pages Printing- Print on both side of a paper		
6	Forms - Single Side Printing (Black and White)	Size-A5 size Quality- 70 GSM Paper Quantity per pad- 100 pages Printing- Print on both side of a paper		
7	Forms - Double Side Printing (Black and White)	Size-A5 size Quality- 70 GSM Paper Quantity per pad- 100 pages Printing- Print on Single side of a paper		
8	Forms - Single Side Multi Colour Printing	Size-A4 size Quality- 70 GSM Paper Quantity per pad- 100 pages Printing- Print on Single side of a paper		
9	Forms - Double Side Multi Colour Printing	Size-A4 size Quality- 70 GSM Paper Quantity per pad- 100 pages Printing- Print on both side of a paper		
10	Forms - Single Side Colour Printing	Size-A5 size Quality- 70 GSM Paper Quantity per pad- 100 pages Printing- Print on both side of a paper		

11	Forms - Double Side Colour Printing	Size-A5 size Quality- 70 GSM Paper Quantity per pad- 100 pages Printing- Print on Single side of a paper		
12	Printing of Register- 500 pages	Length-300 mm Width-210 mm Quality of Paper- 70 GSM Paper, Quality of Cover of Register- Cloth binding both side with 400 GSM Mat Board Page Numbering- page numbering continued from 2nd page to last page (Ex- 1,2,....., 500)		
13	Diet/ Instruction Register-400 Pages	Length-300 mm Width-210 mm Quality- 70 GSM Paper, with page numbering		
14	Register-100 leafs plain binding with hard board cover	Length-300 mm Width-210 mm Quality of Paper- 70 GSM Paper, Quality of Cover of Register- Cloth binding both side with 400 GSM Mat Board Page Numbering- page numbering continued from 2nd page to last page (Ex- 1,2,....., 100)		
15	Register- 500 leafs Plain binding register with hard board cover	Cloth Bound register , A4 Paper, 70 GSM with page Marking		
16	Stock Ledger -300 pages	Cloth Bound register , A4 Paper, 70 GSM with page Marking		
19	X-Ray Cover	150 GSM, Colour Print		
	A. 15.5"X12.5"			
	B. 12.5"X12.5"			
	C. 12.5"X10.5"			
	D. 10.5"X8.5"			
20	Prescription of Glasses for EYE	1/16 size (Minimum 250 GSM, Mat board with Single Colour printing)		
21	Attendance Register- 26 pages	Size-30cmx40cm GSM of inner papers- 75 GSM GSM of Out Cover- 200 with cloth bound Number of Pages- 13 Numers of folio with both side printing		
22	Attendance Register- 52 pages	Size-30cmx40cm GSM of inner papers- 75 GSM GSM of Out Cover- 200 with cloth bound Number of Pages- 26 Numers of folio with both side printing		

23	Attendance Register- 108 pages	Size-30cmx40cm GSM of inner papers- 75 GSM GSM of Out Cover- 200 with cloth bound Number of Pages- 52 Numers of folio with both side printing		
24	Attendance Register- 216 pages	Size-30cmx40cm GSM of inner papers- 75 GSM GSM of Out Cover- 200 with cloth bound Number of Pages- 108 Numers of folio with both side printing		
25	SNCU Case Sheet Docket Folder	Docket Folder: 1 No. 2) Discharge Card: 1 No. 3) Neonatal Case Record Sheet: 1 No. 4) Investigation Sheet: 1 No. 5) Treatment Continuation & Clinical condition record Sheet: 3Nos. 6) Monitoring & Nurses Order Sheet: 1 No.		
26	RKS Slip	Unit: Booklet; Paper Size: 1/10; No. of sheets : 100 (single side printing); Printing Type : Single side, Black Paper Qualify : 70 GSM While Maplitho paper; Top pad binding		
27	User charges Receipt Book	Unit: Booklet; Paper Size: 1/10 ; No. of sheets : 100 (Wilh duplicate copy); Printing Type: Single side, Black Paper Quality : 60 GSM color Maplitho paper; Receipt book binding; with unique numbering.		
28	User fee Collection Receipt book	Unit: Booklet; Paper Size : 1/12 ; No. of sheets : 100 single copy); Printing Type : Single side, Receipt binding with par- potting; Black Paper Quality : 60 GSM color Maplitho paper; with unique numbering.		
29	HMIS Reporting Format	Unit: Booklet; Paper Size: A4; No. of sheets : 100 (single side printing); Printing Type : Single side, Black Paper Quality : 70 GSM White Maplitho paper; Binding Type: Top Pad binding printed cover page mentioning month, year with hard straw board on back side; Cover Page: 1 colour cover page of 70 GSM; One original and duplicate should be mentioned at the right hand lop corner. The original copy should have a provision for a dotted line which should be bearable.		

Annexure- I.B

Sl. No.	Name of the Items	Specification	Price Per Unit (Excluding GST/Taxes)	Rate of GST/Taxes %
1	Gel Pen- Blue, Green, Red, Black	Body material of the pen- Plastic Rifillable- Yes Diameter of Pen- 05 mm Grip- Yes		
2	Gel Pen- Blue, Green, Red, Black	Body material of the pen- Metal Rifillable- Yes Diameter of Pen- 05 mm Grip- Yes		
3	Rollerball Pen	Closure type-Capped/ Retractable Ink Type- Gel Body Material- Plastic Tip Size- 0.5 mm Refillable- Yes Diameter of Pen- 8 mm to 10 mm		
4	Rollerball Pen	Closure type-Capped/ Retractable Ink Type- Gel Body Material- Plastic Tip Size- 0.7 mm Refillable- Yes Diameter of Pen- 8 mm to 10 mm		
5	Dot Pen - Blue, Green, Red, Black	Tip Size- 0.5 mm		
6	Bound Register	length-297mm Width- 210mm Number of pages (Excluding cover)- 120 Pages Binding of Register- Cloth Binding GSM of Cover Board- 300 GSM Page Colour- White		
7	Bound Register	length-297mm Width- 210mm Number of pages (Excluding cover)- 320Pages Binding of Register- Cloth Binding GSM of Cover Board- 300 GSM Page Colour- White		

8	Bound Register No.28	length-297mm Width- 210mm Number of pages (Excluding cover)- 560 Pages Binding of Register- Cloth Binding GSM of Cover Board- 300 GSM Page Colour- White		
9	Cash Book	No. of page- 560 pages (With Serially Numbered) Inner paper Specification-Account Book Paper Inner paper Colour- Light Green Grammage (Substance) of paper (in GSM)-75 Minimum Length-297 mm Minimum width-420 mm Grammage (Substance) of Cover Board in GSM-325 Binding of Register- Hardcover Binding		
10	Tag Flyleaf	Quantity-100 pcs in bundle Yarn Quality-Bleached cotton Length-175 mm		
11	Printed Fly Leaf	Material- Card Board with Cloth binding File/Folder Size Compatibility- Legal Cover Design- Printed		
12	Box File	Material- Card Board Lever Arch Box file File:Folder Size compatibility- Legal (21.5cmx35.5cm)		
13	Fly Leaf	GSM-300 GSM Size- 21.5 x 34.5 cm Material- Cardboard/ Duplex Board		
14	Stick File	Material- Plastic Size-21cmx29.7cm (A4)		
15	Alpin	Size-25mm Material- Steel Quantity- 250 pcs		
16	Stapler	Suitable for using pin size- 24/6 Base material- Steel		

17	Stapler	Suitable for using pin size- 10/4 Range of Stapling- 400 mm Capacity- 25 numbers of 50 GSM white printing paper sheets Base Material- Metal Spring Material- Spring steel (conforming to IS 4454) Operating lever/Casting material- Plastic Finish of exposed surface- Extra hard chromium plated		
18	Single Punching Machine	Punching Diameter - 7 mm Capacity of punch-80GSM paper (min)- 50 papers Material- Steel		
19	Double Punching Machine	Punching Diameter - 7 mm Capacity of punch-80GSM paper (min)- 30 papers Material- Steel		
20	Stapler Pin	Size Number- 10/4 Staples per Strip (Minimum)- 50 Strip per box-20 nos		
21	Stapler Pin 24/6	Size Number- 24/6 Staples per Strip (Minimum)- 50 Strip per box-20 nos		
22	A4 Paper	70 GSM, 500 pages per ream		
23	A3 Paper	70 GSM, 500 pages per ream		
24	Eraser	Size-34x24x12 Erase- Erase graphite gently without damaging paper		
25	Fluid Correction pen	Fluid contain- 8 ml		
26	Highlighter Pen	Ink capacity of Pen- 8 ml Dry Time after writing- 5 Second		
27	Envelope A4 Size	GSM- 90 GSM Size-16x12 inch Quantity in Packet- 100 pcs Material of Envelopes- Kraft Paper Material of inside of Envelope (lining material)- Closed woven cotton cloth having not less than 24 threads per inch per lining inside Central Seam- 2 cm		

28	Envelope Small Size	GSM- 80 GSM Size-11x5 inch Quantity in Packet- 100 pcs		
29	Sharpner	Material of the body- Plastic Material of blade- Steel		
30	Pencil	Material- Wooden length- 220 mm (minimum)		
31	Plastic Folder	Fit for A4 size paper		
32	CD Marker Pen	Ink capacity of pen- 8 ml Dry time after writing- 5 second Type of Ink- Alchol based		
33	Permanent Marker Pen	Ink capacity of pen- 8 ml Dry time after writing- 5 second Type of Ink- Florescent Water Based		
34	White Board Duster	Duster pad Material- High Grade Foam Length-14 cm (minimum) Width- 4 cm (minimum) Heigth- 3cm (minimum)		
35	Binder Clip	Width-32 mm Overall Height- 44 mm Quantity per pack-12 pcs Type of clip-Two hinged wire handles and spring Material of handle- Hard drawn steel wire		
36	Binder Clip	Width-51 mm Overall Height- 66 mm Quantity per pack-12 pcs Type of clip-Two hinged wire handles and spring Material of handle- Hard drawn steel wire		
37	Binder Clip	Width-19 mm Overall Height- 25 mm Quantity per pack-12 pcs Type of clip-Two hinged wire handles and spring Material of handle- Hard drawn steel wire		

38	Stamp Pad (Small)	Size-88mmx54mm Material of pad- Cotton Thikness of pad- 9mm		
39	Stamp Pad Ink	Contain per pack- 30ml		
40	Sicssor	Blade Length- 175 mm (Minimum) Overall Length- 200 mm (minimum) Blade Thickness- 2mm Material of Blade- Stainless steel Handle material- Plastic		
41	Calculator	Type of Display- LCD Power Source- Battery and Solar (Dual) No. of digits - 10 (minimum)		
42	Battery	Feature- AA		
43	Battery	Feature- AAA		
44	CMOS Battery	CR2032 (3V)		
45	Laryngoscope Battery	Battery No- 1035		
46	Adhesive/Liquid Gum	Packing size- 200ml Material shall be packed in- Plastic container		
47	Carbon Paper	Grade-I Substance of base paper- 19 GSM (minimum) Size- 210x330 mm Content in each packet- 100 Sheets Weight- 0.5 Kilogram (minimum)		
48	Bodkin	Material of Handle- Wood Piercing Capacity- 200 sheets of 70 GSM		
49	Paper Weight	Material- Glass Weight- 100 gm (Approx0 Transparency- Transparent Shape- Disc		
50	Lock	Material of case - Stainless Steel Sheet Size of padlock -40mm Type of Shackle- Spring Shackle Grade of Padlock- IV Type of Padlock- Lever Padlock Material of Lever- Steel Sheet Material of Key- Steel Sheet		

51	Lock	Material of case - Stainless Steel Sheet Size of padlock -65mm Type of Shackle- Spring Shackle Grade of Padlock- III Type of Padlock- Lever Padlock Material of Lever- Steel Sheet Material of Key- Steel Sheet		
52	Wall Clock	Case Material- Moulded Plastic Dial Shape- Round Dial and Hands material- Metal Dial Cover- Clear Glass Hour Marking- Number		
53	Torch Light	Light Source- LED Type of Battery- Replaceable Dry Cell Battery AA/AA Operating Time- 8hrs of run time (minimum)		
54	Cello Tape	Width-24mm Length- 50 meter Colour- Transparent White Material- Polypropylene Tape		
55	Double Sided Tape	Base material- Foam Length- 10mm Width-40 mm Thikness-2mm		
56	Examination Board	Size- 35x24 cm Thickness- 5mm Material- Wooden Clip Mechanism- Butterfly Clip		
57	Pen Stand	Design- Rectangle Length-10.5 inch Width- 5.5 inch Material- Plastic Thickness of material- 2mm		
58	Water Bottle	Capacity- 1litre Material- Polypropylene (100% BPA Free Material) Leak Proof and Unbreakable		
59	Rubber Stamp Seal	Size-18x47 mm Material of Handle- Plastic Impression Size- 1/2 inch x 3/2 inch Shape- Rectangular Material of die- Rubber		

60	Tailoring Scissor	Size-12 (medium) Material of Blade- Steel Blade Hardness- 36.5 HRC Handle material- Malleable iron		
61	Glossy Paper	Size- A4 GSM- 130 GSM Quantity- 25 Sheets Surface finish- Glossy Colour- White		
62	Scale	Material- Steel Size-30cm		
63	Pin up Notice Board	Size- 300x600 mm Front layer of Board- Fabric Covered Board Frame material of Board- Aluminium Mounting Type- Wall mount Core Layer material of Board- Softboard		
64	Self Adhesive Flag	Material- PP PET Size- 12x45 mm Glued portion of Flag- 12 mm Number of Sheets- 25 sheets of each colour Flag colour- Pink, Blue, Green, Orange, yellow		
65	Sliper	Material- Rubber Toe- Style- One Toe Size- 8,9,10 Quantity- 2 number in One pair		
66	Sliper	Material- Micro Cellulose Rubber Sole Thickness- 15mm minimum Closing (Tieing)- Strap with hook and loop Fastener Size- 8,9,10 Quantity- 2 number in One pair		
67	Detergent Powder	Size of Pack- 1 K.G. Grade- 1 ISO/ISI Certificate-Yes Availaility of Test Report from Central Govt./ NABL/ILAC/ accredited lab to prove conformity to specification- Yes		

68	Dak Pad	Width-260 mm Height- 380 mm Depth- 30 mm Material- Pulp board Grade G Type of Dak Pad- Four Flapper File board Binding tape material- Cotton Coating of Covering Flap- Cloth Cover		
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Annexure- I.C

Sl No	Name of the Items	Specification	Price per Unit (Excluding GST/Taxes)	Rate of Taxes (GST%)
1	UPS	Line interactive UPS, Rating (in KVA)- 1.0 Minimum Battery Back up time- 15 min Warranty- 2 Years Output- 230 Volt		
2	Mouse	Mouse Tracking technology- Laser Connectivity- Wired Warranty- 2 year		
3	Keyboard	Type of Keyboard- standard Key board Wired (Plug and Play) Connectivity- Wired Warranty- 2 year Connector Type- Wired- USB		
4	Pendrive	Storage- 64 GB Interface- USB OS supported- Windows		
5	Antivirus	User- Single user per Year Supported Devices- Desktop, Laptop Supported Operating system- Windows Intrusion Detection System (IDS)/ Intrusion Prevention System (IPS)- Yes Data Protection- Yes Network Threat Protection- Yes Feature- Anti Malware, Anti Phising, Anti Rootkit, Anti Spyware, Anti Trojan, Anti Worm, Anti Spam, Anti Adware, Anti Ransom ware, Boot time Protection, Removable media scan, Protection from browser exploits, incoming and outgoing email protection, Instant messaging protection, on demand scanning, On access Scanning, Scheduled Scanning, Vulnerability Scanning, Automatically Clean infected files, Scan compressed file formats, Quarantine Feature, Automatic USB detection, Registry Start up protection, Browser protection Mallicious web page Blocking, Tamper Protection, Parental Control, Password Manager, Heuristics protection, Firewall, Web protection, Macro protection, Protection form PUA, Download protection and other scanning facilities		

	Cartridge for Printer			
6	12A Cartridge	Compatible		
7	12A Cartridge	Original make (HP/Canon/Epson)		
8	103A Cartridge	Compatible		
9	103A Cartridge	Original make		
10	88A Cartridge	Compatible		
11	88A Cartridge	Original make (HP/Canon/Epson)		
12	30A Cartridge	Compatible		
13	30A Cartridge	Original make (HP/Canon/Epson)		
14	101S Cartridge	Compatible		
15	101S Cartridge	Original make (HP/Canon/Epson)		
16	Epson ink Cartridge-03 (C/Y/M/8)	Compatible		
17	Epson ink Cartridge-03 (C/Y/M/8)	Original make (HP/Canon/Epson)		
18	Epson ink Cartridge-05 C/Y/M/8)	Compatible		
19	Epson ink Cartridge-05 C/Y/M/8)	Original make (HP/Canon/Epson)		
20	934 Black & Colour	Compatible		
21	934 Black & Colour	Original make (HP/Canon/Epson)		
22	110A Cartridge	Compatible		
23	110A Cartridge	Original make (HP/Canon/Epson)		
24	925 Cartridge	Compatible		
25	925 Cartridge	Original make (HP/Canon/Epson)		
26	325 Cartridge	Compatible		
27	325 Cartridge	Original make (HP/Canon/Epson)		
28	119A (C/Y/M/B)	Compatible		
29	119A (C/Y/M/B)	Original make (HP/Canon/Epson)		
30	2118 Kyocera	Compatible		
31	2118 Kyocera	Original make (Kyocera)		
32	137A Cartridge	Compatible		
33	137A Cartridge	Original make (HP/Canon/Epson)		
34	934XL Cartridge	Compatible		
35	934XL Cartridge	Original make (HP/Canon/Epson)		
36	935 XL Cartridge	Compatible		
37	935 XL Cartridge	Original make (HP/Canon/Epson)		
38	TN-2365 Cartridge	Compatible		
39	TN-2365 Cartridge	Original make (Brother)		
40	152A Cartridge	Compatible		
41	152A Cartridge	Original make (HP/Canon/Epson)		